



**Group Term Life Insurance  
Election of Portability Coverage**

Planholder Name (Company Name)		Group Plan No.	
Employee's Name (Last, First, MI)	Soc. Sec. No.	Birth Date	Sex <input type="checkbox"/> M <input type="checkbox"/> F
Employee's Home Address (Street, City, State, Zip)			
Home Telephone Number	Work Telephone Number	Date Employment Terminated	
Reason Employment Terminated			
Have You Applied or Will You Apply for the Extended Life Benefit under Your Employer's Plan?			

**Please complete the following information for all dependents to be covered:**

Spouse (First, MI, Last Name)	Social Security Number	Sex	Birth Date	F/T Student
Address/City/State/Zip:  Phone: (    )    -		<input type="checkbox"/> M <input type="checkbox"/> F		
Child/Dependent 1: Address/City/State/Zip:  Phone: (    )    -		<input type="checkbox"/> M <input type="checkbox"/> F		<input type="checkbox"/> Yes <input type="checkbox"/> No
Child/Dependent 2: Address/City/State/Zip:  Phone: (    )    -		<input type="checkbox"/> M <input type="checkbox"/> F		<input type="checkbox"/> Yes <input type="checkbox"/> No
Child/Dependent 3: Address/City/State/Zip:  Phone: (    )    -		<input type="checkbox"/> M <input type="checkbox"/> F		<input type="checkbox"/> Yes <input type="checkbox"/> No
Child/Dependent 4: Address/City/State/Zip:  Phone: (    )    -		<input type="checkbox"/> M <input type="checkbox"/> F		<input type="checkbox"/> Yes <input type="checkbox"/> No

The following individuals are eligible to port the Life Insurance: the employee; the employee and his/her spouse; or the employee and all eligible dependents. Also, in the event of the employee's death, a surviving spouse under age 70 may port the coverage for him/herself and all eligible dependent children.

**Please indicate whose coverage will be ported:**

- Employee Only
- Employee and Spouse
- Employee and All Eligible Dependents
- Surviving Spouse
- Surviving Spouse and Child(ren)

The amount that is eligible to be ported is a dollar amount equal to:

- Option A - The full amount of the inforce group term insurance; or
- Option B - 50% of that amount (provided the ported amount is not less than \$25,000 on the employee, \$2,500 on the spouse and \$1,000 on the child(ren).

**Please indicate whether you elect Option A or Option B.**

- Option A
- Option B

**Please indicate your beneficiary designation:**

Name of Beneficiary: \_\_\_\_\_ Relationship \_\_\_\_\_

Address: \_\_\_\_\_ Phone Number: ( \_\_\_\_ ) \_\_\_\_ - \_\_\_\_

Social Security Number: \_\_\_\_\_ Birth Date: \_\_\_\_\_

The enclosed Premium Notice outlines the monthly premium rates for this coverage and the modes of payment.

For your insurance to remain inforce, we must receive your application within 31 days of your termination date of your employment.

Coverage is reduced by 35% at age 65. Coverage terminates at age 70.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Send this form to Guardian, PO Box 8070, Appleton, WI 54912-8070  
Keep a copy for your records